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Please return form to:
Mrs C McKenzie

Treasurer ASCA

14 Farm Road

Kenthurst NSW 2156 or

Email: **exams.asca@gmail.com**

**Australian Speech Communication Association**

**ABN 90 059 264 630**

**TAX INVOICE No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Please insert your school name, surname or telephone number as your Tax Invoice Number.

**REQUEST FOR EXAMINATION - 2024**

**Teacher/Organizer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Address for all correspondence:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Phone** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Email** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Address of venue: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date(s)Requested:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(In order of preference)

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Please fill in the details of grades and fees on the reverse of this form and write the grand total here.

**Grand total of fees: ­­­­­­­­­­­­­$\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **NOTES**

* **FORM** The **Request form and fees** must reach the treasurer at least six weeks before the examination date to allow adequate time for arrangements to be made. **An examiner will not be appointed until the Request form has been received either by mail or email and the fees have been paid**. Candidates must be submitted at the one time and no changes made after submission. Phone bookings will not be accepted.
* **LATE ENTRIES** In general late entries will not be accepted, however in special circumstances a candidate may be accepted if a penalty fee of $20 per student is paid.
* **PAYMENT OF FEES**
	+ Cheques to be made out to ‘ASCA’ and sent with the completed Request Form to the Treasurer. (see address at top of form).
	+ Alternatively the form may be emailed and the fees direct deposited into CBA 062229 00131200.
	+ Please identify exam date and school/teacher on the description on bank deposit. Eg Smith Dec 28
* Candidates entering for the Certificate of Communication or the Diploma examinations should ensure that they have fulfilled the pre-requisites as stated in the Syllabuses. (Attach proof)
* Should the regulations not be adhered to, the association may return the booking form and fees. At least 3.5 hours per day are needed to send an examiner. **A daily exam session should not exceed 6.5 hours.**
* All communication should be addressed to a central email address **exams.asca@gmail.com** where they will be answered promptly.

Please do not email or call individual executive members.

**This form will be forwarded to the Director, Gina Poiro, for processing and the appointment of an examiner so that an early booking would be very helpful.**

Please check that the codes (as found in the syllabus contents) are correct.

Fill in this form with the number of candidates sitting for each grade and the total cost of those students.

**DETAIL OF ASCA EXAMINATION NUMBERS AND FEES - 2024**

**COMMUNICATION SYLLABUS**

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **GRADE** | **$** | **TOTAL**  |
|  | JPre | 50 |  |
|  | J Intro | 55 |  |
|  | J1 | 60 |  |
|  | J2  | 65 |  |
|  | J3  | 70 |  |
|  | J4  | 80 |  |
|  | JGCC  | 60 |  |
|  | S1  | 85 |  |
|  | S2  | 90 |  |
|  | S3  | 90 |  |
|  | S4  | 95 |  |
|  | S5  | 100 |  |
|  | S6 Practical | 130 |  |
|  | S6 Written | 80 |  |
|  | S7 Practical | 140 |  |
|  | S7 Written | 80 |  |
|  | S8 Practical | 150 |  |
|  | S8 Written | 80 |  |
|  | SGCC | 80 |  |
|  | Progress C | 70 |  |
|  | CS | 55 |  |
|  | COC | 85 |  |
|  | CCC | 90 |  |
|  | SCA | 75 |  |
|  | Intro PC | 65 |  |
|  | JPC | 80 |  |
|  | InterPC | 90 |  |
|  | SPC | 100 |  |
|  | Cert Comm ASCA | 230 |  |
|  | Dip Comm Practical | 300 |  |
|  | Dip Comm Written | 120 |  |
|  | Dip ASCA Practical | 300 |  |
|  | Dip ASCA Written 1 | 120 |  |
|  | Dip ASCA Written 2 | 120 |  |
|  |  |  |  |
|  | **TOTAL** |  |  |

**PERFORMANCE SYLLABUS**

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **GRADE** | **$** | **TOTAL**  |
|  | IJPDPre | 50 |  |
|  | IJPDIntro | 55 |  |
|  | IJPD1 | 60 |  |
|  | IJPD2 | 65 |  |
|  | IJPD3 | 70 |  |
|  | IJPD4 | 80 |  |
|  | JGPDPre | 30 |  |
|  | JGPD Intro | 30 |  |
|  | JGPD1 | 30 |  |
|  | JGPD2 | 40 |  |
|  | JGPD3 | 40 |  |
|  | JGPD4 | 40 |  |
|  | ISPD1 | 85 |  |
|  | ISPD2 | 90 |  |
|  | ISPD3 | 90 |  |
|  | ISPD4 | 95 |  |
|  | ISPD5 | 100 |  |
|  | ISPD6 Pract | 130 |  |
|  | ISPD6 Written | 80 |  |
|  | ISPD7 Pract | 140 |  |
|  | ISPD7 Written | 80 |  |
|  | ISPD8 Pract | 150 |  |
|  | ISPD8 Written | 80 |  |
|  | SGPD | 80 |  |
|  | Dip Com (Perf) | 300 |  |
|  | Dip Com (Perf) Written | 120 |  |
|  | **TOTAL** |  |  |

**MUSICAL THEATRE SYLLABUS**

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **GRADE** | **$** | **TOTAL**  |
|  | MT Jpre | 50 |  |
|  | MT Intro | 55 |  |
|  | MTJ1 | 60 |  |
|  | MTJ2 | 65 |  |
|  | MTJ3 | 70 |  |
|  | MTJ4 | 80 |  |
|  | MTS1 | 85 |  |
|  | MTS2 | 90 |  |
|  | MTS3 | 90 |  |
|  | MTS4 | 95 |  |
|  | MTS5 | 100 |  |
|  | MTS6 Practical | 130 |  |
|  | MTS6 Written | 80 |  |
|  | MTS7 Practical | 140 |  |
|  | MTS7 Written | 80 |  |
|  | MTS8 Practical | 150 |  |
|  | MTS8 Written | 80 |  |
|  | MT Dip Practical | 300 |  |
|  | MT Dip Written | 120 |  |
|  | **TOTAL** |  |  |

**GRAND TOTAL $ \_\_\_\_\_\_\_\_\_\_\_\_\_**